



ISSUE SUMMARY

Subject

Authorize Amendment No. 1 to the Traffic Signal Maintenance Agreement with the Oregon Department of Transportation for additional project work in an amount not to exceed \$580,000

Overview

Staff Member, Department:

Janet Hruby, Transportation & Mobility Department

Meeting Date:

June 17, 2026

Action(s) Required:

- | | | |
|--|---|---|
| ☒ Consent Agenda | ☐ Ordinance First Reading | ☐ Public Hearing |
| ☐ Information/Direction | ☐ Ordinance Second Reading | ☐ Resolution |
| ☐ Motion | | |

Recommended Motion

I move to authorize Amendment No. 1 to the Traffic Signal Maintenance Agreement between the City and the Oregon Department of Transportation, in substantially the form presented to Council, in an amount not to exceed \$580,000 for a total agreement amount not to exceed \$1,286,000.

Issue/Council Decision & Discussion Points

- The City contracts with the Oregon Department of Transportation (ODOT) to maintain and operate the City's 32 traffic signals and provide related signal services. The current agreement was last updated in April 2025 and runs through December 2027.
- The work generally includes:
 - **Maintenance and repair** - routine maintenance, minor upgrades, damage repair, 24-hour dispatch center services, and on-call emergency response



- **Signal operations** – system management and operations, development of timing plans, and technical support
- **Project work** – design support, timing plans, inspection, plan review, and signal modification and installation support services
- This amendment is necessary to cover the costs of adding additional project work associated with the City's capital projects that were not included in the original agreement.

Background

The City does not have in-house staff to operate and maintain its traffic signal system and therefore contracts with the Oregon Department of Transportation (ODOT) to provide these services. On March 21, 2025, the City entered into the current signal operations and maintenance agreement with ODOT.

The agreement includes system maintenance, operations, and repair, as well as signal-related services and technical support for the City's capital projects. The original agreement included \$400,000 for signal project services.

Since execution of the agreement, the City has initiated additional capital projects requiring specialized traffic signal design, review, and operational services that ODOT provides for traffic signals and intelligent transportation systems (ITS).

This amendment adds \$580,000 to cover the cost of the additional project work through the end of the contract term in December 2027. The work includes GO Bond and other capital improvement projects involving the modification, removal of, or installation of new traffic signals.

Budget and Financial Impacts

Funding for work under this amendment is included in the Transportation & Mobility Department's capital project budget and the Engineering Department's GO Bond and capital project budgets.

Community Outreach Process and Potential Impacts

This contract amendment supports multimodal design, upgrades, and operation of traffic signals associated with City capital projects. Public outreach is not conducted for signal services; outreach occurs at the individual project level.

Reviewers

Department Director

David Abbas

Financial



Samantha Nelson

Legal

Mike Gaffney

Attachments

- Amendment No. 1 - Agreement for Services (Signal Maintenance)
- Agreement for Services (Signal Maintenance) - Original agreement
- Map of Traffic Signals



Accommodation Information for People with Disabilities & Language Assistance Services

You can obtain this information in alternate formats such as Braille, electronic format, etc. Free language assistance services are also available. Please email accessibility@bendoregon.gov or call 541-693-2198. Relay Users Dial 7-1-1. All requests are subject to vendor processing times and should be submitted 48-72 hours in advance of events.

Servicios de asistencia lingüística e información sobre alojamiento para personas con discapacidad

Puede obtener esta información en formatos alternativos como Braille, formato electrónico, etc. También disponemos de servicios gratuitos de asistencia lingüística. Póngase en contacto en correo electrónico accessibility@bendoregon.gov o número de teléfono 541-693-2198. Los usuarios del servicio de retransmisión deben marcar el 7-1-1. Por favor, envíe sus solicitudes con 48-72 horas de antelación al evento; todas las solicitudes están sujetas a los tiempos de procesamiento del proveedor.